



**SIDF Manual Appendix D**

Date: \_\_\_\_\_

National Sport Trust Fund  
c/o Sport IS Development Fund Administrator  
**sportalliance**  
3 Concorde Gate, Suite 313  
Don Mills, ON M3C 3N7

Dear SIDF Administrator,

At the request of the \_\_\_\_\_ I have collected donations in the  
**(provincial sport organization)**  
amount of \$\_\_\_\_\_ to the SPORT IS DEVELOPMENT FUND towards the  
development of sport in Ontario.

As consistent with Income Tax interpretations of "qualifying donations", these contributions have been made voluntarily without any conditions and no benefit will accrue to the donors or related parties. I confirm that these donations do not or will not reduce any obligation, directly or indirectly that the donors (or related parties) have for "non qualifying expenses such as membership, training or program registration fees, travel expenses or other like expenses that they would normally be required to pay to the recipient sport organization or any related or affiliated body. I also understand that civil penalties can be imposed against me or the donors for the misrepresentations of tax matters. Based on these facts, I understand that an official receipt for income tax purposes will be issued to the persons attached.

I certify that all cheques relating to the donations included in this remittance have cleared our bank account properly.

The \_\_\_\_\_ would like to request a donation from the Sport IS Development Fund in the amount of \$\_\_\_\_\_.

The organization requests that funds be distributed right away, less 3% total revenues generated plus a \$2.00 administration fee per receipt.

\_\_\_\_\_  
Signature